

QUOTATION REQUEST

QUOTED BY: _____

DATE _____

QUOTE REQUIRED BY _____

CUSTOMER _____

CONTACT _____ EXISTING NEW

HOW DID YOU HEAR ABOUT US? _____

PHONE _____

E-MAIL: _____

LAYOUT REQUIRED

ACTION REQUIRED: _____

DESCRIPTION

QUANTITY _____ SIZE L _____ H _____ USABLE ARTWORK AVAILABLE? Y N ON FILE

USE _____ INTERIOR EXTERIOR

JOB COMPLEXITY: REPEAT ORDER 1 SIMPLE 2 3 4 5 COMPLEX

Project required by: _____

Material / Build details:

Materials to be ordered for project (if applicable):

TOTAL Estimated Time Req'd to complete: (HOURS)

TOTAL Estimated Material Costs to complete: (MATERIAL COSTS)

Final quoted price: _____

QUOTED DATE _____

VIA: FAX EMAIL PHONE

NUMBER

FOLLOW UP ON: _____