

Vehicle Drop-Off Review

Independently-Owned & Operated
T. 1-800-INFO-FIX
www.fixauto.com



Customer & Vehicle Info

Date _____ Name _____ RO # _____
Vehicle Year _____ Make _____ Model _____ Mileage In _____
VIN # _____ Production Date _____

Wheel Lock located: ☐ No ☐ Yes ☐ Acc Key (rack, canopy, etc.)
Remote / Remote Key all functions operate ☐ OK ☐ FAIL
Specific Problem:

Dash Warning Lamps ☐ None "ON" (Indicate lamps that are "ON")
☐ Service Eng ☐ Check Eng ☐ SRS ☐ ABS ☐ TPMS
☐ Other, be specific:

Windows roll up & down **all** the way ☐ OK ☐ FAIL
Door Locks all lock & unlock ☐ OK ☐ FAIL

Power Side Door(s) open & close **all** the way ☐ OK ☐ FAIL
Mirrors operate ☐ OK ☐ FAIL

Horn works ☐ OK ☐ FAIL
Specific Problem:

Fuel level mark with **vertical** line
Empty . . . 1/8 . . . 1/4 . . . 1/2 . . . 3/4 . . . FULL

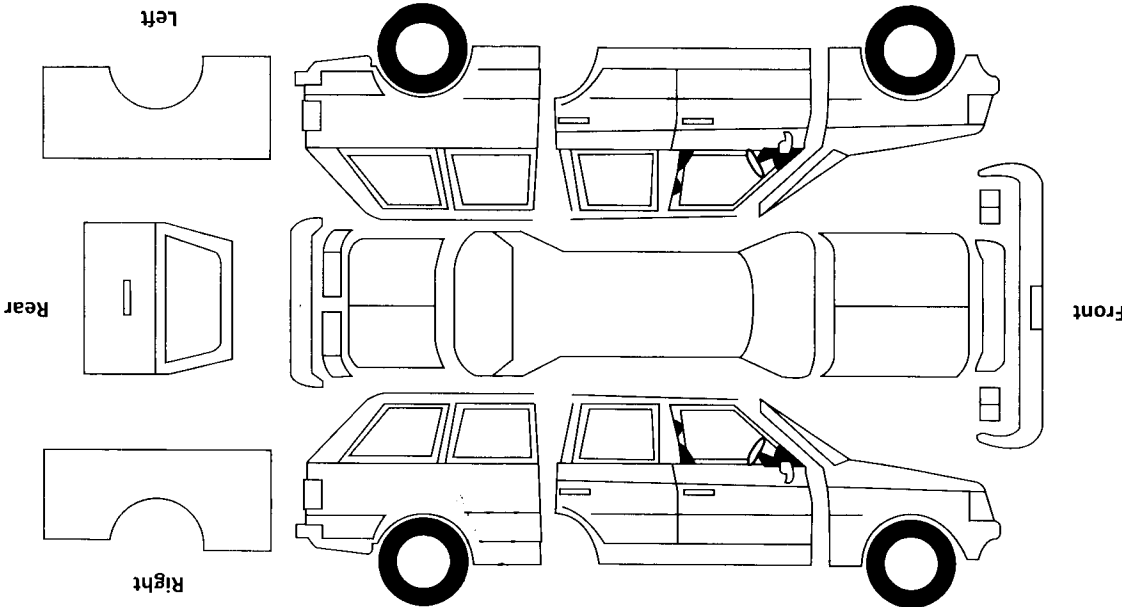
Exterior, Check All That Apply
☐ Clean ☐ Dusty
☐ Dirty ☐ Muddy
☐ Wet ☐ Overspray

☐ Reviewed **Bumper to Body Paint Match**

☐ Reviewed **Overall Paint Condition**

X = Areas to be worked on
⊙ = Chips / Dings / Dents
/ = Scratches / Nicks / Rash
Cracks / Loose Trim

For other items, write directly on diagram



Acknowledgements

I acknowledge the information and damage noted above and that depending on overall cleanliness at drop-off, minor nicks, scratches, chips or dings may not be indicated. The battery of my vehicle may need to be disconnected to safely perform the repairs and this may delete electronic presets such as radio, navigation and seat settings that I will need to reset on my own.

Customer Signature **X** _____ Date _____

Customer declines additional repairs / recommendations NOT covered by insurance (Customer please initial here) **X** _____

(Shop Name) Representative **X** _____ Date _____

White - RO Jacket Canary - Customer Manila - Vehicle

NOTES

Need more space?
Continue on back.

Lights ☐ ALL work (Indicate lights not working)
☐ Head Lo ☐ Head Hi ☐ Signal ☐ Fog ☐ Brake
☐ Tail ☐ Back-ups ☐ License ☐ Dash ☐ Dome
Specific Problem:

Radio works ☐ Yes ☐ No
Codes: Radio _____
☐ Customer doesn't have ☐ Customer doesn't have
Specific Problem:

Interior (All that apply) ☐ Clean ☐ Worn ☐ Dirty/Stains
☐ Burns ☐ Child Seat & Stuff ☐ Pet Hair ☐ Tears/Cracks
Specific Problem:

Convertible Top operation (have owner demonstrate) ☐ OK ☐ FAIL
Condition ☐ Poor - tears ☐ Fair - worn ☐ Good ☐ Like new
☐ Problematic - Handle w/TLC
Specific Problem: