

SITE SURVEY FORM

Job: _____

Location: _____

Please complete ALL SECTIONS before leaving the job site

PHOTOS

Need photos of ALL of the following

ALL ELEVATIONS (UP CLOSE & DISTANCE)

FULL VIEW OF SIGN

ALL ANGLES OF SIGN

MOUNTING

ADJACENT SIGNS

TENANT PANELS / PYLON

STOREFRONT CONSTRUCTION

What is the storefront made of? Please circle one:

BLOCK WOOD CONCRETE BRICK

STUCCO? YES NO

THICKNESS OF WALL: _____

SIGN BAND FASCIA PAINT MATCH (PMS): _____

PLEASE SECURE PAINT CHIP TO MATCH TO PMS CHART.

IS THERE ELECTRIC? YES NO IF YES WHAT IS THE VOLTAGE : _____

ARE PK OR DB REQUIRED? _____ IS THERE ROOM FOR PK HOUSING? _____

HOW MANY CIRCUITS ARE AVAILABLE FOR SIGNS: _____

MEASUREMENTS - Front, right, left and rear elevations:

DISTANCE OF GROUND TO BOTTOM OF SIGNBAND _____

STOREFRONT: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

RIGHT ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

LEFT ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

REAR ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

NOTE ANY OBSTRUCTIONS _____

IS THERE EXISITING SIGNAGE?**YES****NO**

TYPE OF SIGN (1): _____

SIGN (1) READS: _____

SIZE OF SIGN (1) LxHxD: _____

DEPTH OF CABINET _____

RETAINER SIZE: _____ IS IT ALUMINUM OR A VINYL STRIP? _____

CONDITION OF CABINET/LETTERS _____

TYPE OF SIGN (2): _____

SIGN (2) READS: _____

SIZE OF SIGN (2) LxHxD: _____

DEPTH OF CABINET _____

RETAINER SIZE: _____ IS IT ALUMINUM OR A VINYL STRIP? _____

CONDITION OF CABINET/LETTERS _____

IS PATCHING & PAINTING NECESSARY?

YES**NO**

NOTE ANY OBSTRUCTIONS:

INSTALLATION:WHAT IS YOUR RECOMMENDATION FOR MOUNTING THE SIGNS(LAG BOLTS,
THREADED RODS,ETC.) _____

WILL RACEWAY BE REQUIRED?

YES**NO**

WHERE WILL THE POWER HOLES FOR LETTERS NEED TO BE PLACED?

TOP MIDDLE BOTTOM

IF ON A RACEWAY, WHERE WILL THE P[OWER NEED TO EXIT? _____

IS THERE ADEQUATE ACCESS AREA TO INSTALL & WIRE LETTERS? YES NO

IS THERE ANY DETECTABLE OBSTRUCTION BEHIND THE WALL? YES NO

AWNINGS:

Awning A: Location: _____ Height: _____

Length: _____ Depth (projecting): _____

Awning B: Location: _____ Height: _____

Length: _____ Depth (projecting): _____

DIRECTIONALS:

If radius corners, make a template of the cabinet.

Directional 1: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 2: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 3: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 4: Copy_____ Height____ Length____ Retainer_____ Material_____

OAH OF DIRECTIONAL POLES _____

DOORS & WINDOWS:

DOORS(S)

QTY:

HEIGHT: _____

LEGNTH: _____

WINDOW(S)

QTY:

HEIGHT: _____

LENGTH: _____

UNDERCANOPY SIGNS

PLEASE CIRCLE:

FACE TYPE: S/F D.F

MATERIALS: LEXAN WOOD METAL OTHER _____

GRAPHIS: VINYL PAINTED IF VINYL, WHICH SURFACE 1ST or 2ND

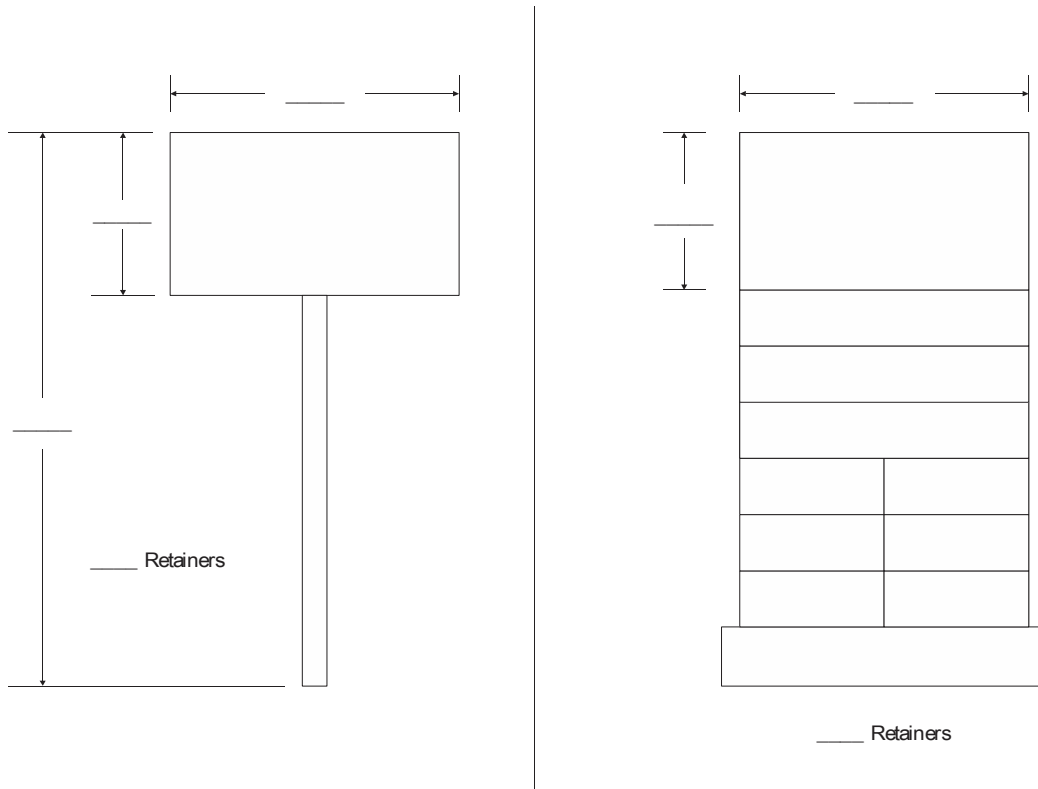
HEIGHT: _____

LENGTH: _____

RETAINERS: _____

PYLONS AND/OR TENANT PANELS

Draw sketch of pylon with dimensions (see sample):



Measure the pylon/monument cabinet and provide the following:
If there is a J-bolt foundation for menu board or pylon, we need accurate dimensions.
Please sketch the layout and write in the measurements

FOUNDATION DETAILS: draw & write measurements on separate page

EXISTING MATCH PLATE: draw & write measurements on separate page

Specs of face: PANNED / PANNED & EMBOSSED / VINYL 1ST SURFACE / FLEX

Overall height of sign from top of the sign to grade _____

Steel size (height, width, round, square) _____

Overall length of monument/pylon _____

Depth of cabinet _____

Height of panel/cabinet _____

Width of panel/cabinet _____

Visible opening of panel/cabinet _____

Radius of Cabinet _____

Provide type of face material _____

Type of retention system used for the faces & condition _____

Photo must be taken of retention system _____

Width of retainer on cabinet _____

Measurements of existing pole _____

Condition of Cabinet _____

Secondary cabinet _____

Depth of cabinet _____

Height of panel/cabinet _____

Width of panel/cabinet _____

Visible opening of panel/cabinet _____

Radius of Cabinet _____

Provide type of face material _____

Type of retention system used for the faces & condition _____

Photo must be taken of retention system _____

Width of retainer on cabinet _____

Condition of Cabinet _____

If radius corners, make a template of the cabinet. _____

Provide type of face material _____

Road Frontage (approx): (_____) _____

Road Frontage (approx): (_____) _____

DUMPSTER GATE:

Need Measurements of existing dumpster area for the gate

Photo Location Sketch Sheet:

Show locations for photos of site and distance from site.

Example:

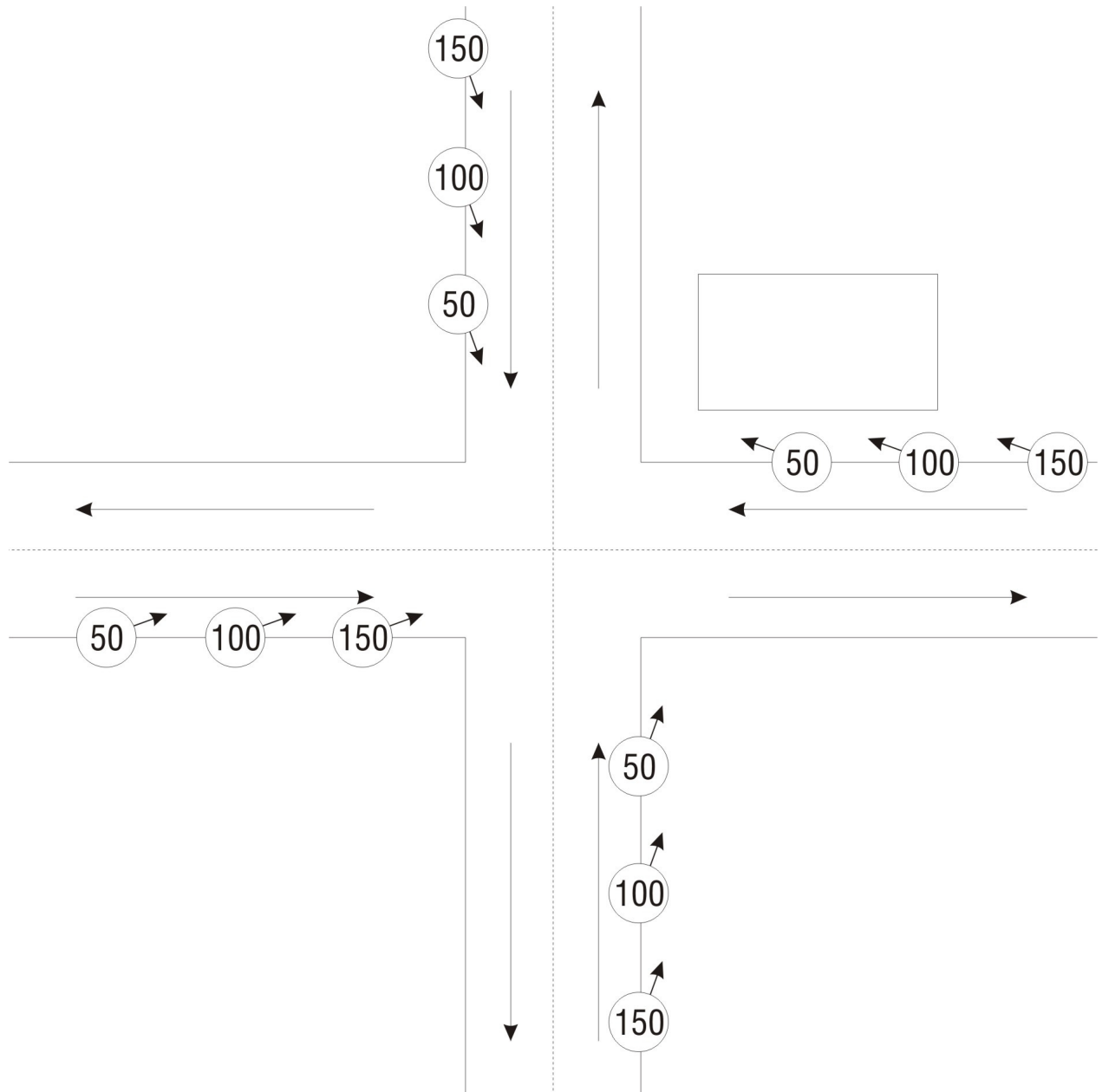
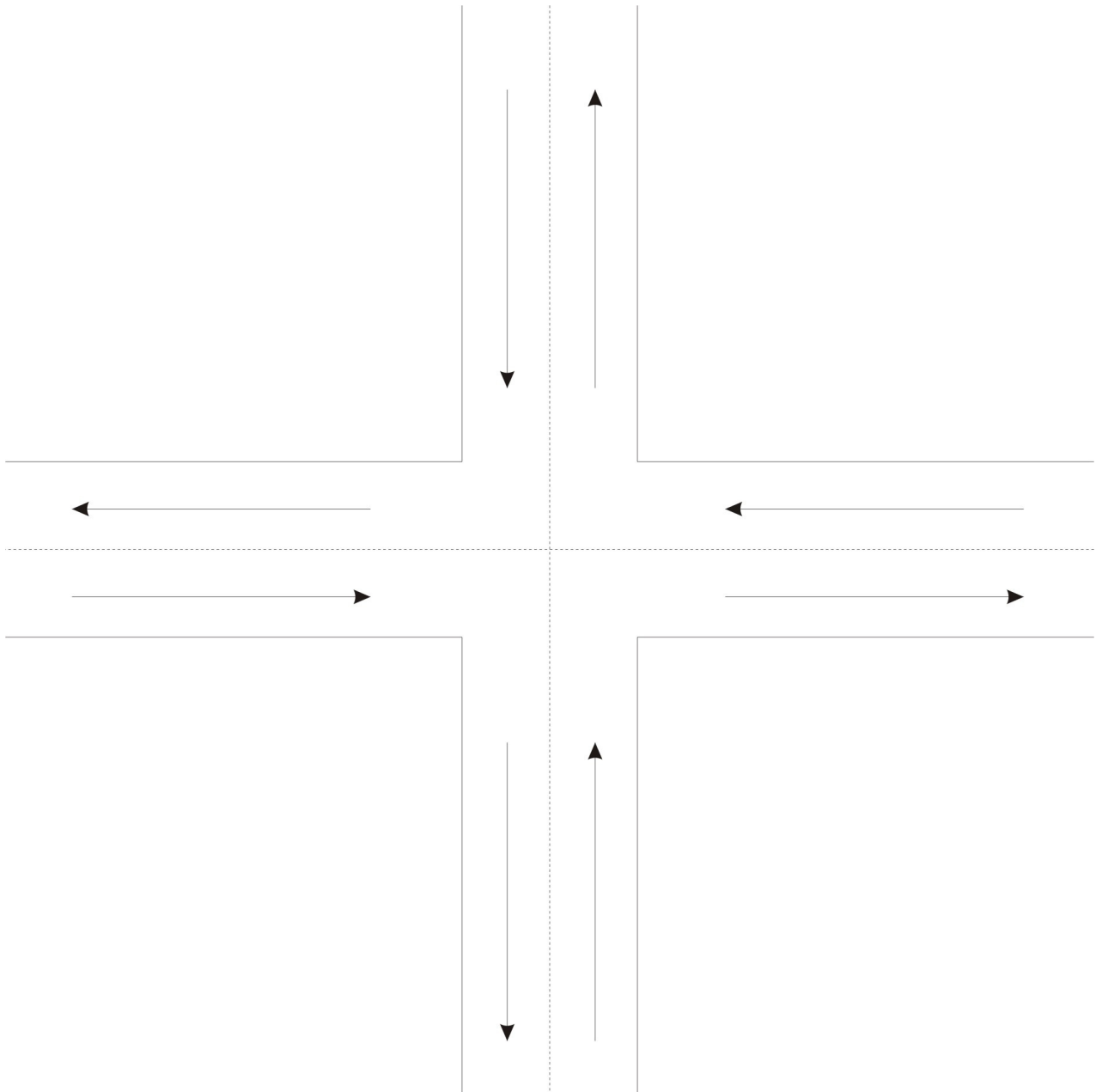


Photo Location Sketch Sheet:

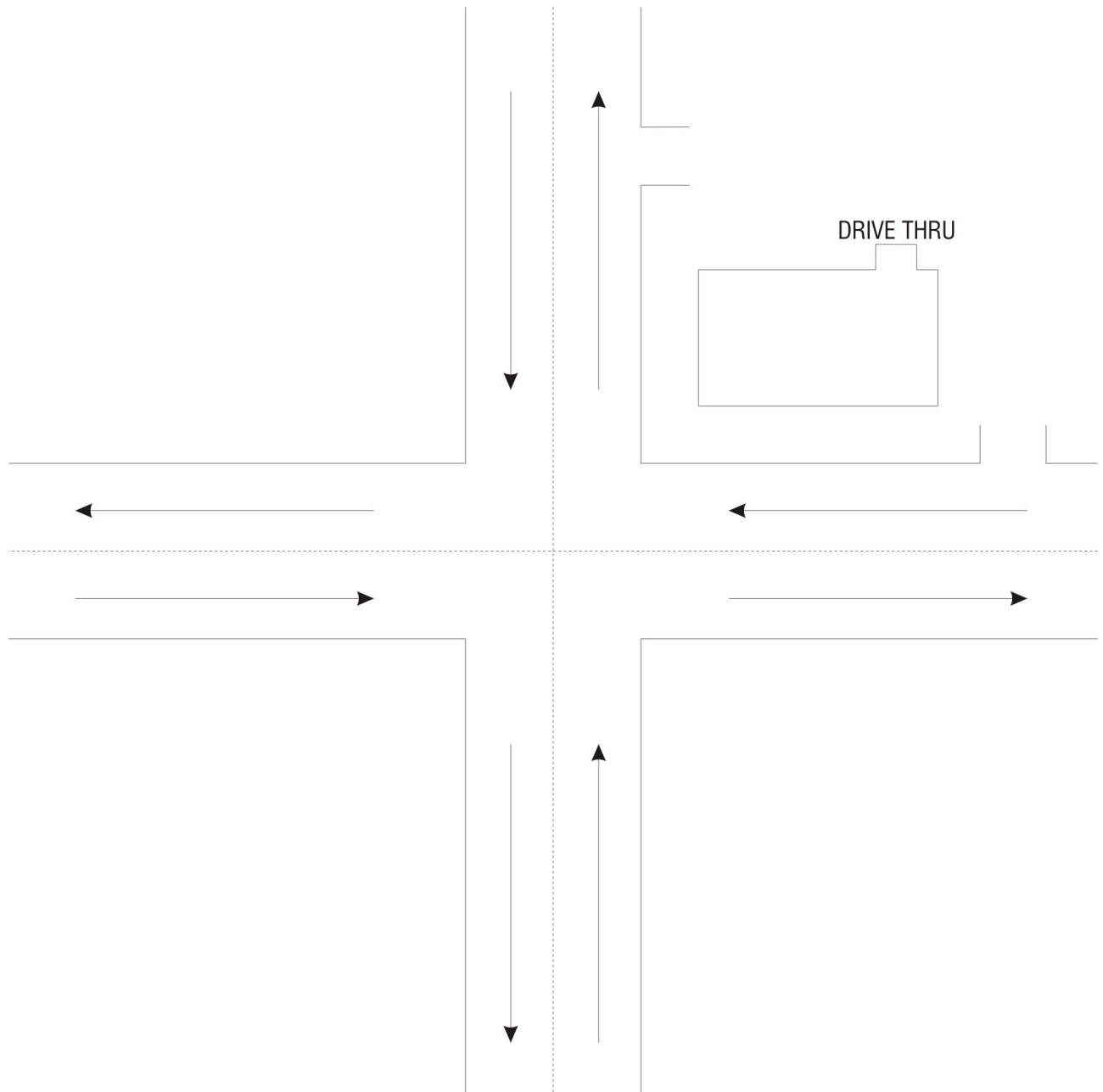
Show locations for photos of site and distance from site.



Site Plan Layout Sketch Sheet:

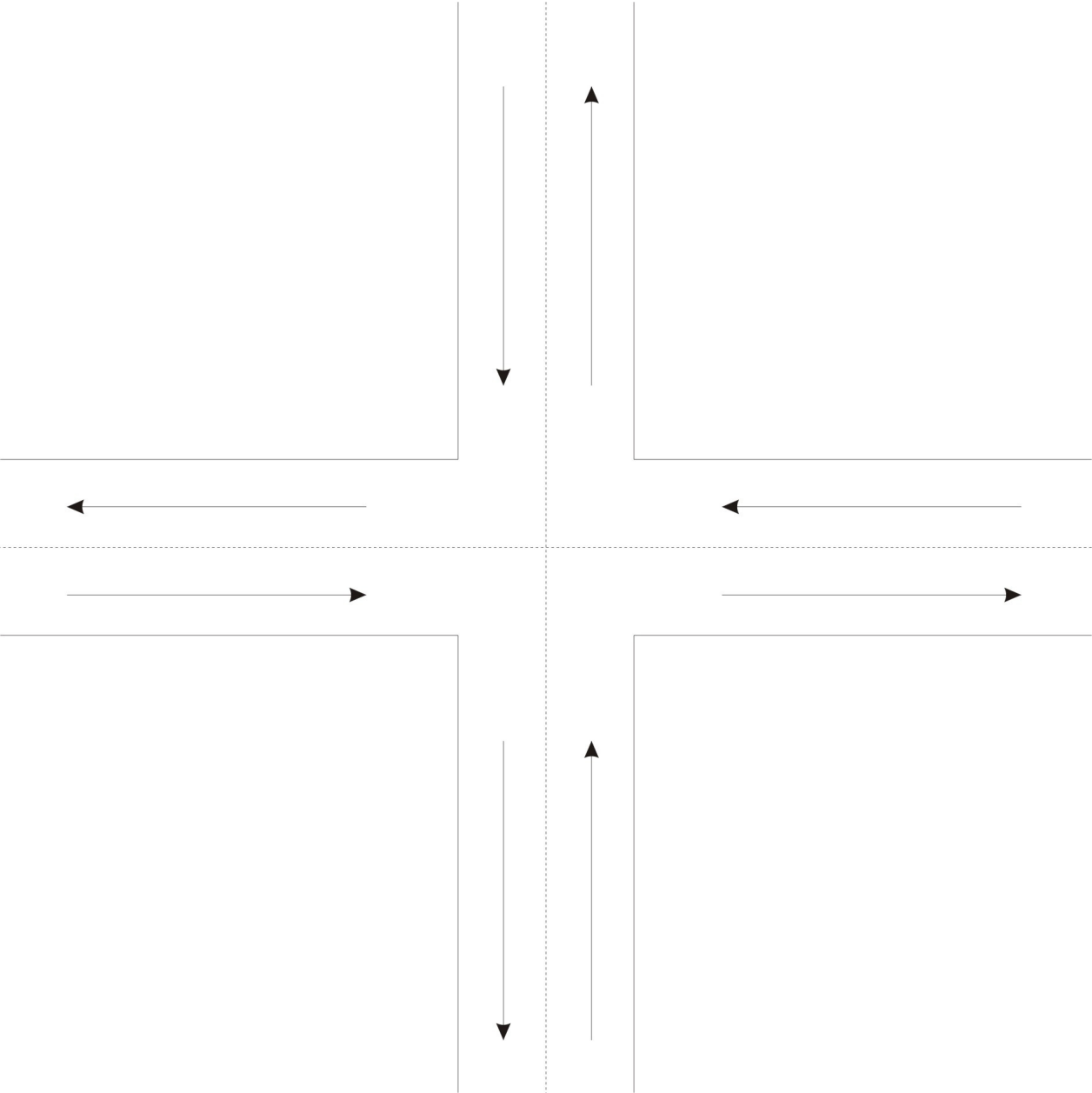
Name major roadways, building location, location of drive thru, entrances and exits.

Example:



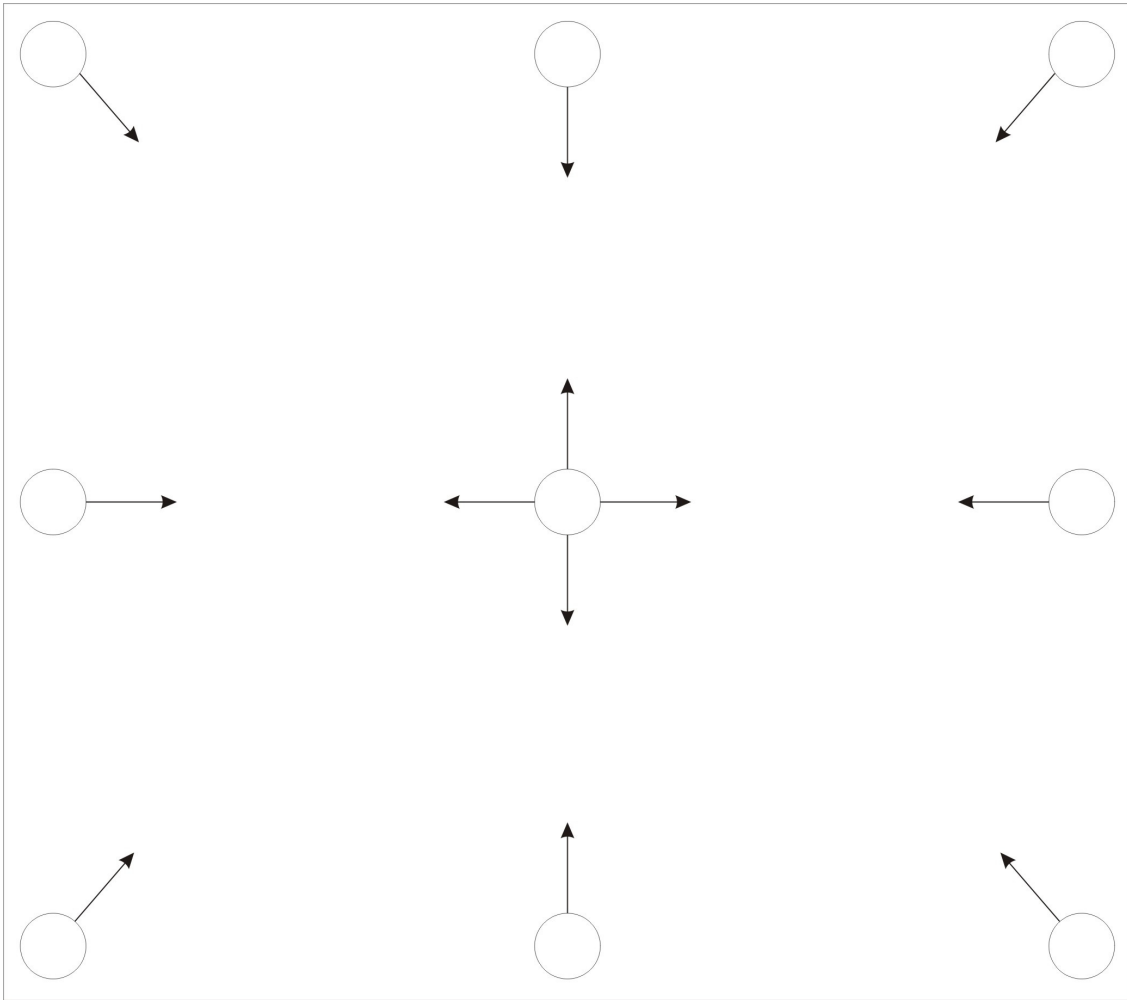
Site Plan Layout Sketch Sheet:

Name major roadways, building location, location of drive thru, entrances and exits.



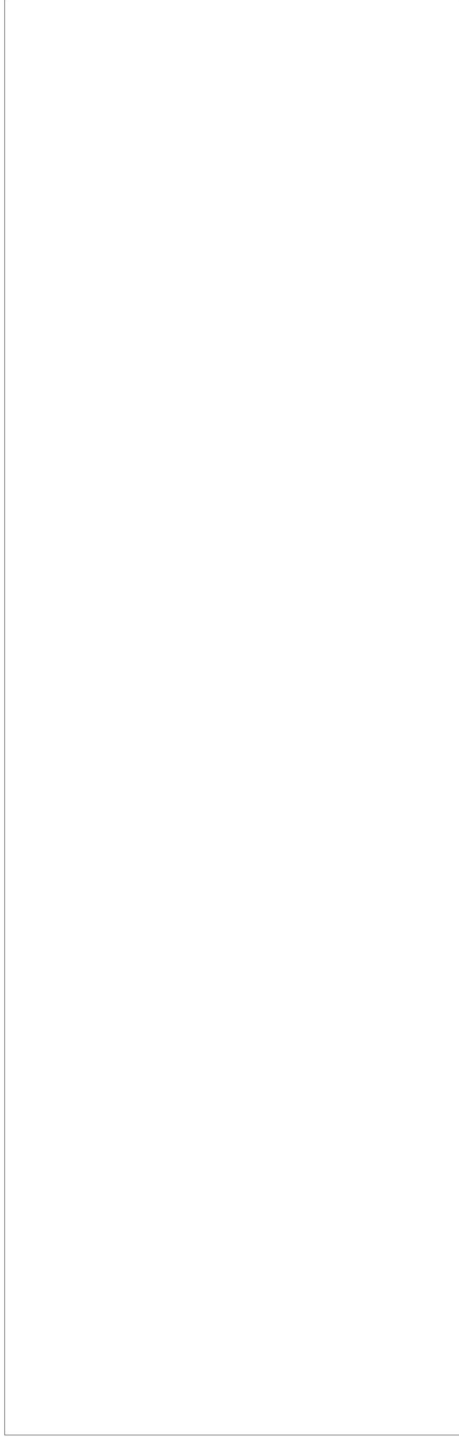
Interior Layout Sketch Sheet:

- * Measure every wall in the dining room area.
- * Show all door locations
- * Show and dimension every column that projects from the wall. (This will affect rows of booths)
- * Show window locations
- * Measure window sills from finish floor
- * Measure window sills in case they are part of the package
- * Take pictures of the dining room area from each corner of the dining room
- * Take pictures of the floor to show color and condition
- * Measure counter area and knee wall
- * Take photos behind counter, soft drink station, restrooms (inside and out)

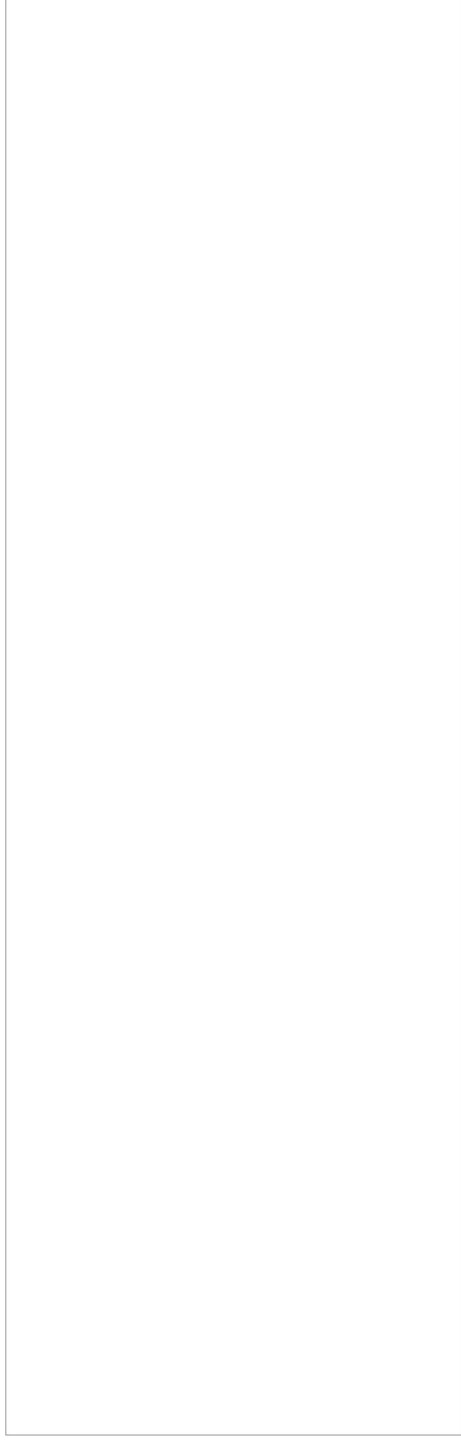


Show all dimensions of each interior wall:

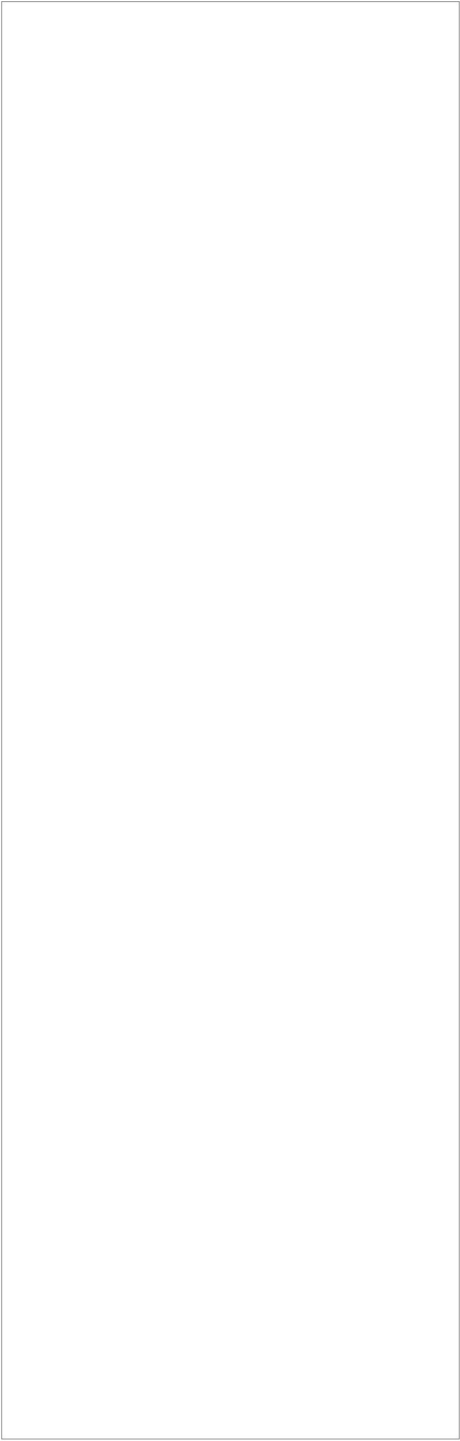
Wall 1



Wall 2



Wall 3



Wall 4

