

SITE SURVEY FORM

Job: _____

Location: _____

Please complete ALL SECTIONS before leaving the job site

PHOTOS

Need photos of ALL of the following

ALL ELEVATIONS (UP CLOSE & DISTANCE)	MOUNTING
FULL VIEW OF SIGN	ADJACENT SIGNS
ALL ANGLES OF SIGN	TENANT PANELS / PYLON

STOREFRONT CONSTRUCTION

What is the storefront made of? Please circle one:

BLOCK WOOD CONCRETE BRICK
STUCCO? YES NO

THICKNESS OF WALL: _____

SIGN BAND FASCIA PAINT MATCH (PMS): _____

PLEASE SECURE PAINT CHIP TO MATCH TO PMS CHART.

IS THERE ELECTRIC? YES NO IF YES WHAT IS THE VOLTAGE : _____

ARE PK OR DB REQUIRED? _____ IS THERE ROOM FOR PK HOUSING? _____

HOW MANY CIRCUITS ARE AVAILABLE FOR SIGNS: _____

MEASUREMENTS - Front, right, left and rear elevations:

DISTANCE OF GROUND TO BOTTOM OF SIGNBAND _____

STOREFRONT: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

RIGHT ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

LEFT ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

REAR ELEVATION: WIDTH? _____ HEIGHT? _____

SIGNBAND: WIDTH? _____ HEIGHT? _____

NOTE ANY OBSTRUCTIONS _____

IS THERE EXISITING SIGNAGE?

YES

NO

TYPE OF SIGN (1): _____
SIGN (1) READS: _____
SIZE OF SIGN (1) LxHxD: _____
DEPTH OF CABINET _____
RETAINER SIZE: _____ IS IT ALUMINUM OR A VINYL STRIP? _____
CONDITION OF CABINET/LETTERS _____

TYPE OF SIGN (2): _____
SIGN (2) READS: _____
SIZE OF SIGN (2) LxHxD: _____
DEPTH OF CABINET _____
RETAINER SIZE: _____ IS IT ALUMINUM OR A VINYL STRIP? _____
CONDITION OF CABINET/LETTERS _____

IS PATCHING & PAINTING NECESSARY?

YES

NO

NOTE ANY OBSTRUCTIONS:

INSTALLATION:

WHAT IS YOUR RECOMMENDATION FOR MOUNTING THE SIGNS(LAG BOLTS, THREADED RODS,ETC.) _____

WILL RACEWAY BE REQUIRED?

YES

NO

WHERE WILL THE POWER HOLES FOR LETTERS NEED TO BE PLACED?
TOP MIDDLE BOTTOM

IF ON A RACEWAY, WHERE WILL THE P[OWER NEED TO EXIT? _____

IS THERE ADEQUATE ACCESS AREA TO INSTALL & WIRE LETTERS? YES NO
IS THERE ANY DETECTABLE OBSTRUCTION BEHIND THE WALL? YES NO

AWNINGS:

Awning A: Location: _____ Height: _____
Length: _____ Depth (projecting): _____

Awning B: Location: _____ Height: _____
Length: _____ Depth (projecting): _____

DIRECTIONALS:

If radius corners, make a template of the cabinet.

Directional 1: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 2: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 3: Copy_____ Height____ Length____ Retainer_____ Material_____

Directional 4: Copy_____ Height____ Length____ Retainer_____ Material_____

OAH OF DIRECTIONAL POLES _____

DOORS & WINDOWS:

DOORS(S)
QTY: _____
HEIGHT: _____
LEGNTH: _____

WINDOW(S)
QTY: _____
HEIGHT: _____
LENGTH: _____

UNDERCANOPY SIGNS

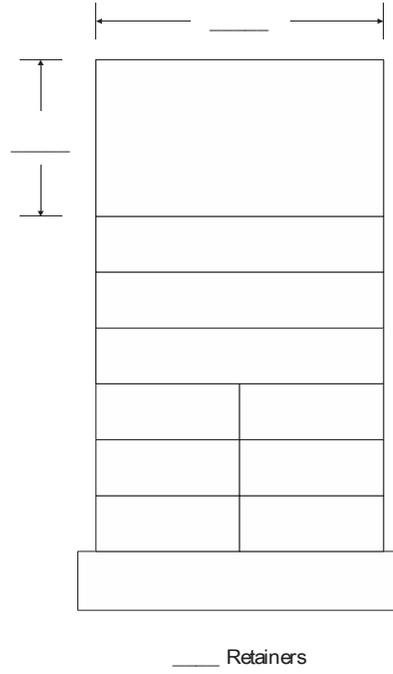
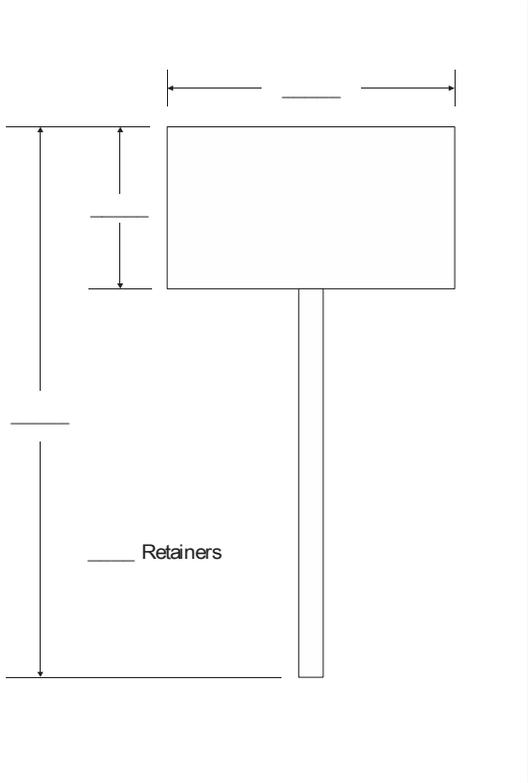
PLEASE CIRCLE:

FACE TYPE: S/F D.F

MATERIALS: LEXAN WOOD METAL OTHER _____
GRAPHIS: VINYL PAINTED IF VINYL, WHICH SURFACE 1ST or 2ND
HEIGHT: _____
LENGTH: _____
RETAINERS: _____

PYLONS AND/OR TENANT PANELS

Draw sketch of pylon with dimensions (see sample):



Measure the pylon/monument cabinet and provide the following:
If there is a J-bolt foundation for menu board or pylon, we need accurate dimensions.
Please sketch the layout and write in the measurements

FOUNDATION DETAILS: draw & write measurements on separate page

EXISTING MATCH PLATE: draw & write measurements on separate page

Specs of face: PANNED / PANNED & EMBOSSED / VINYL 1ST SURFACE / FLEX
Overall height of sign from top of the sign to grade _____

Steel size (height, width, round, square)

Overall length of monument/pylon _____
Depth of cabinet _____
Height of panel/cabinet _____
Width of panel/cabinet _____
Visible opening of panel/cabinet _____
Radius of Cabinet _____
Provide type of face material _____

Type of retention system used for the faces & condition

Photo must be taken of retention system

Width of retainer on cabinet _____
Measurements of existing pole _____
Condition of Cabinet _____

Secondary cabinet
Depth of cabinet _____
Height of panel/cabinet _____
Width of panel/cabinet _____
Visible opening of panel/cabinet _____
Radius of Cabinet _____
Provide type of face material _____

Type of retention system used for the faces & condition

Photo must be taken of retention system

Width of retainer on cabinet _____
Condition of Cabinet _____

If radius corners, make a template of the cabinet.

Provide type of face material _____

Road Frontage (approx): (_____) _____

Road Frontage (approx): (_____) _____

DUMPSTER GATE:

Need Measurements of existing dumpster area for the gate

Photo Location Sketch Sheet:

Show locations for photos of site and distance from site.

Example:

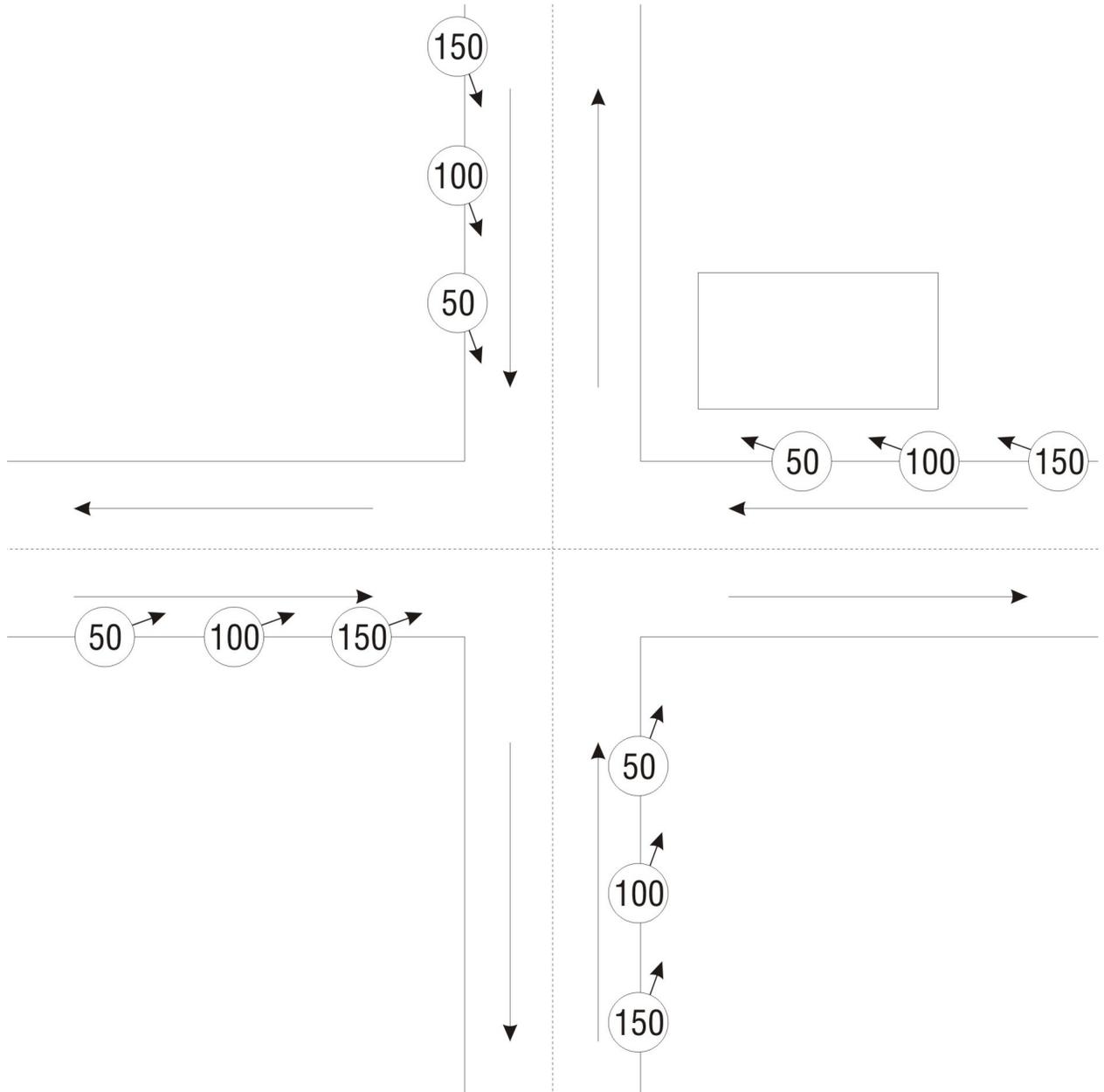
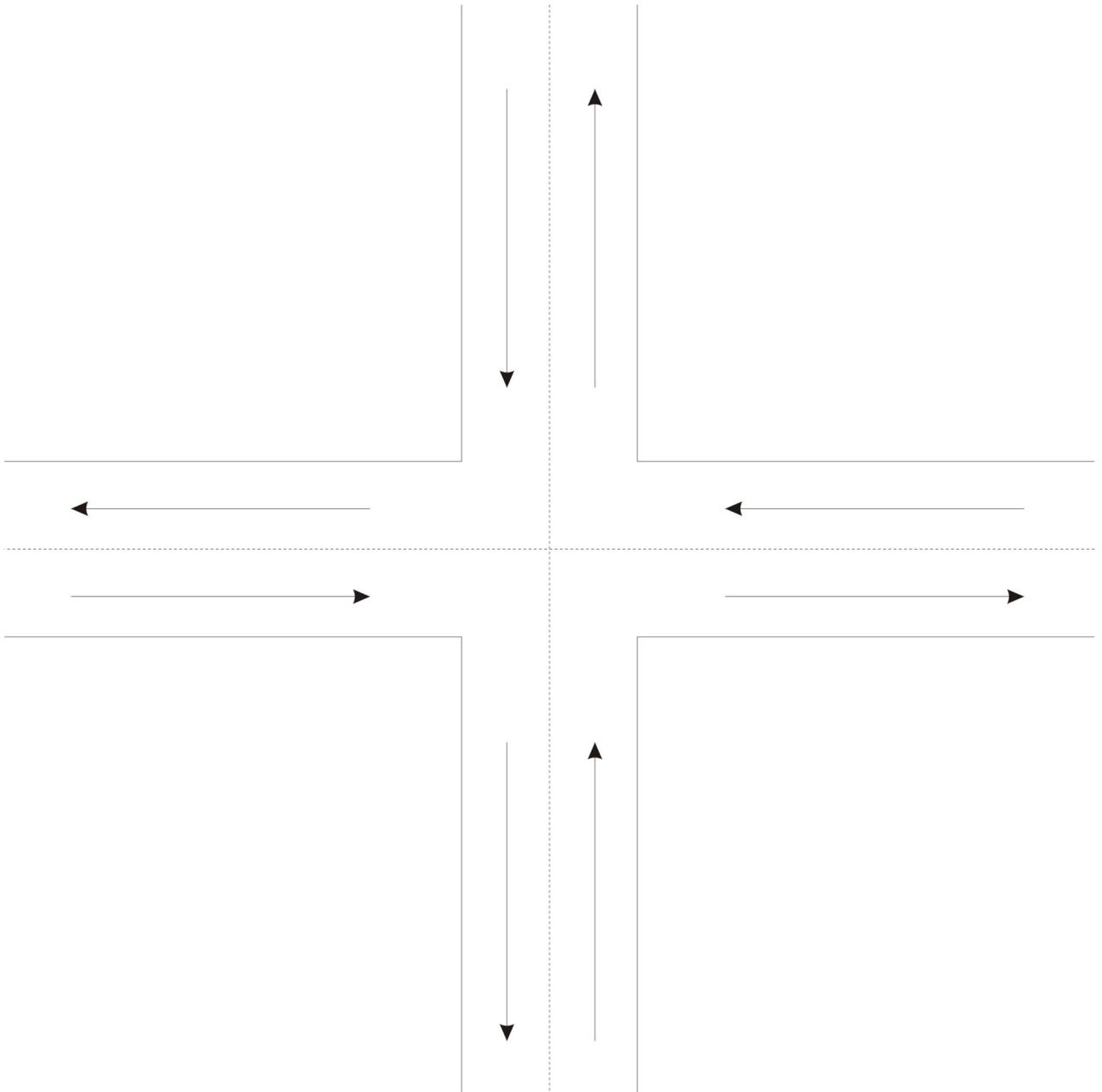


Photo Location Sketch Sheet:

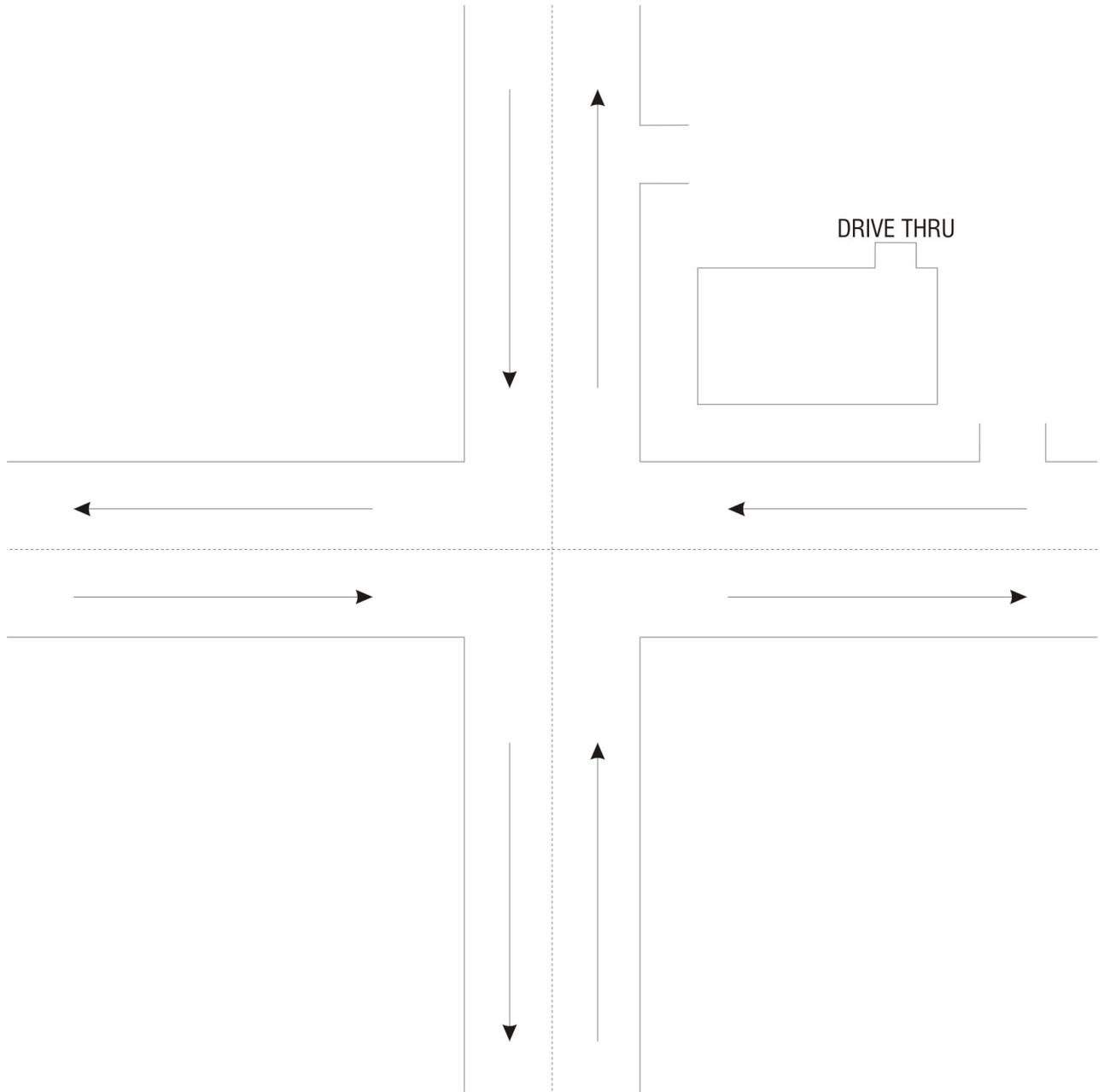
Show locations for photos of site and distance from site.



Site Plan Layout Sketch Sheet:

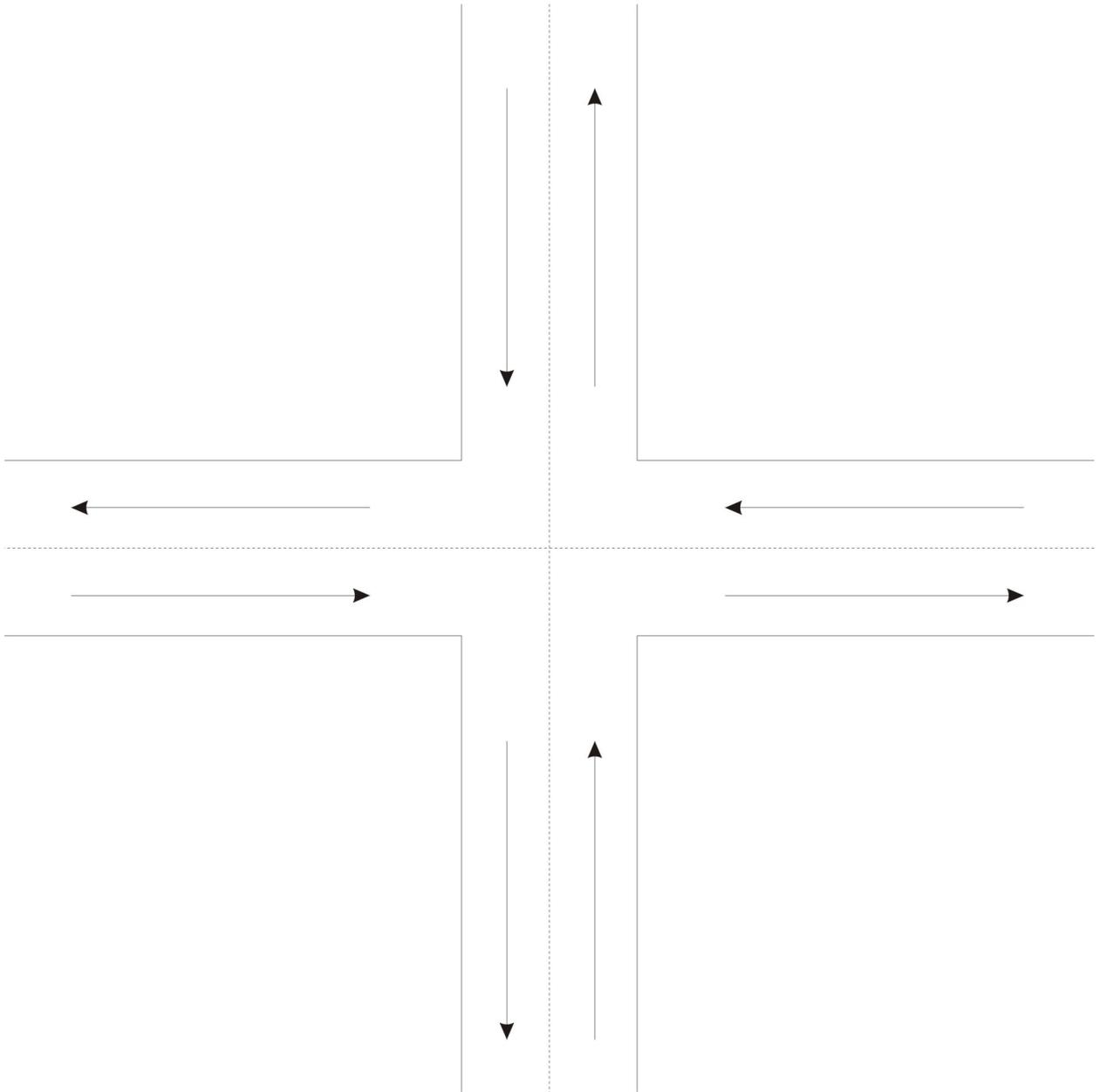
Name major roadways, building location, location of drive thru, entrances and exits.

Example:



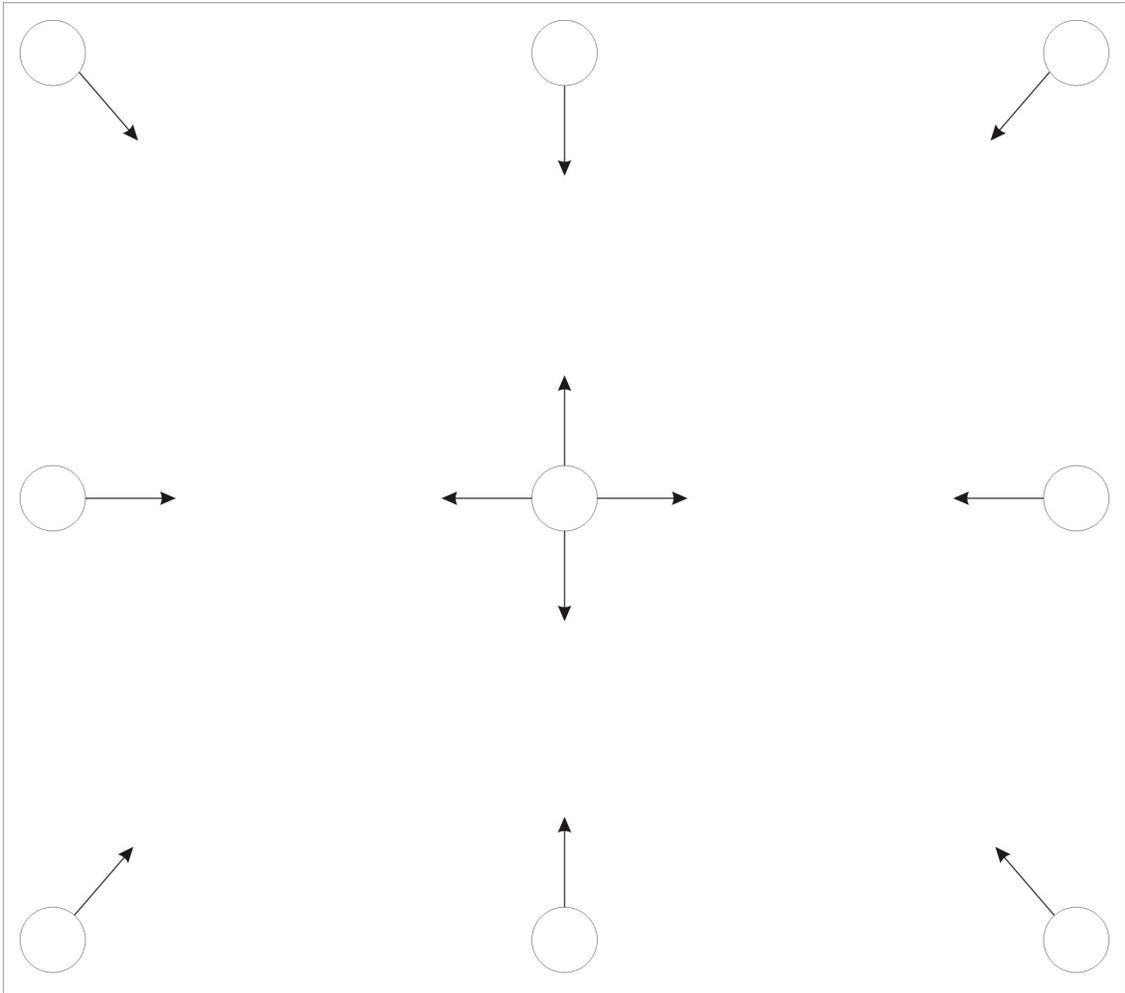
Site Plan Layout Sketch Sheet:

Name major roadways, building location, location of drive thru, entrances and exits.



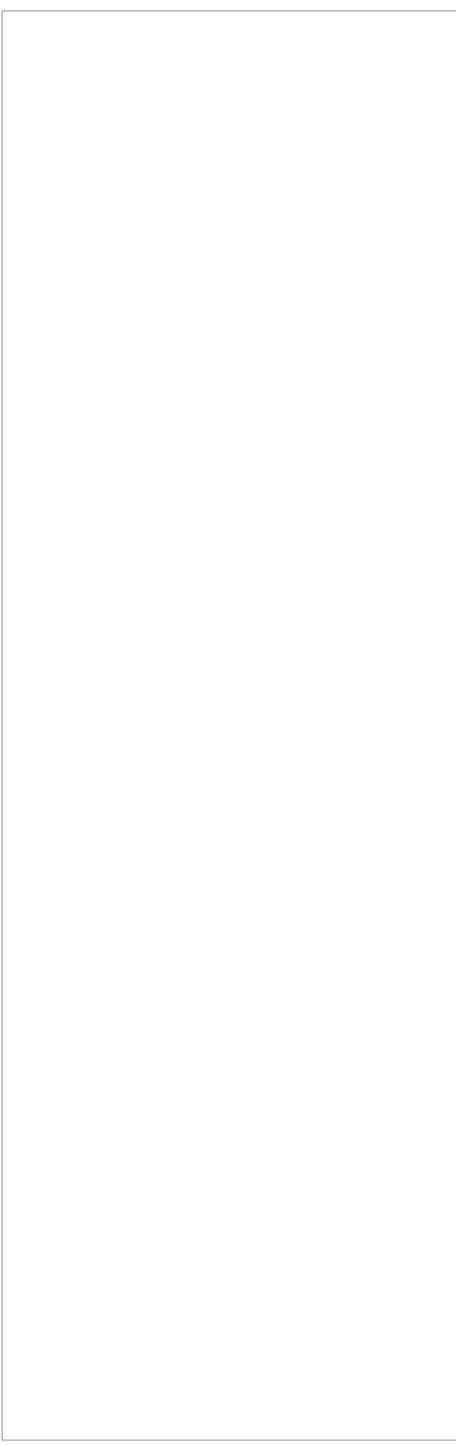
Interior Layout Sketch Sheet:

- * Measure every wall in the dining room area.
- * Show all door locations
- * Show and dimension every column that projects from the wall. (This will affect rows of booths)
- * Show window locations
- * Measure window sills from finish floor
- * Measure window sills in case they are part of the package
- * Take pictures of the dining room area from each corner of the dining room
- * Take pictures of the floor to show color and condition
- * Measure counter area and knee wall
- * Take photos behind counter, soft drink station, restrooms (inside and out)

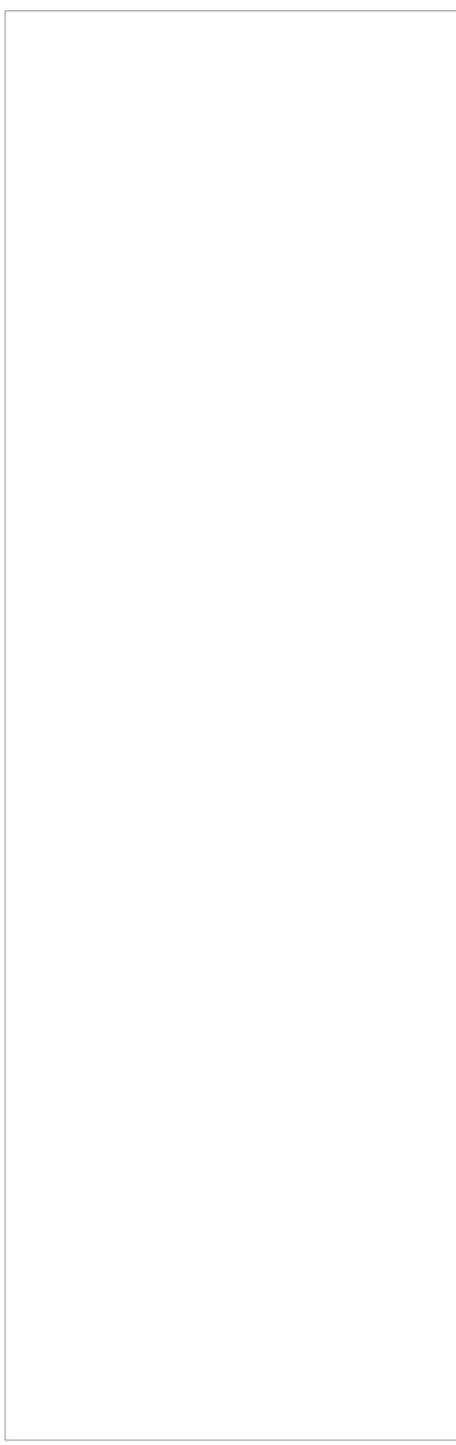


Show all dimensions of each interior wall:

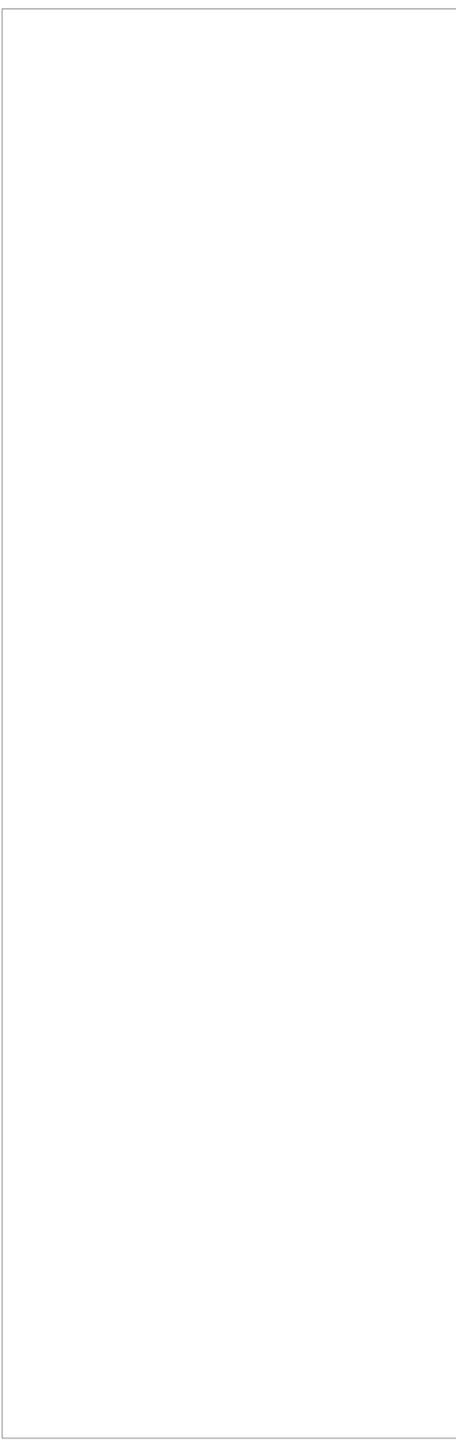
Wall 1



Wall 2



Wall 3



Wall 4

